

# Professional Nursing Services Ltd

Specialists in Nursing Care

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Herts.  
CM23 2LD**

Introduction into Care Course Enrolment Form

Name: .....

Date of next course: **to be arranged**



Registered No 3387316 –Registered with The Care Quality Commission under the Care Standards Act 2000 for  
Nurses Agency and Domiciliary Care Agency

## **Course Overview**

### **Length of Course:**

Three days of attendance. 9.30am – 2.00pm Monday, Tuesday and Thursday

### **Location of Course:**

This course is based at Professional Nursing Services Ltd, located at Bishops Stortford, Herts.

### **Purpose of Course:**

To provide the underpinning knowledge required for those new to Care, seeking employment as a Care Assistant

### **Entry Requirements:**

Applicants will be expected to be able to demonstrate an appropriate level of written and spoken communication skills and to be committed to a career in the Care field.

### **Target Group:**

Those over the age of 18 who wish to gain employment in a Care setting.

### **Course Content:**

The course will cover the 15 standards as set out by the Skills for Care.

#### **The standards**

1. **Understand your role**
2. **Your personal development**
3. **Duty of care**
4. **Equality and diversity**
5. **Work in a person centred way**
6. **Communication**
7. **Privacy and dignity**
8. **Fluids and nutrition**
9. **Awareness of mental health, dementia and learning disabilities**
10. **Safeguarding adults**
11. **Safeguarding children**
12. **Basic life support**
13. **Health and safety**
14. **Handling information**
15. **Infection prevention and control**

**Course Date applied for.....**

**PLEASE COMPLETE CLEARLY IN BLACK INK**

Surname..... First Name.....

Address.....

.....

Post Code.....

Telephone Number.....

Person to contact in an emergency.....

Do you have any known learning difficulties or disabilities?.....

Please give your nationality.....

Are you currently employed? Yes/No

National Insurance Number.....

**You will be required to provide a British passport, an EEC passport or passport or other document containing proof of eligibility to work in the UK.**

Signature.....Date.....